

- to the name and address of the provider, or the provider's contact information;
- to the person managing the provision;
- any significant event which is likely to affect our suitability to look after children; or
- any other event as detailed in the Statutory Framework for the Early Years Foundation Stage (DfE 2014).

Legal framework

- Data Protection Act 1998
- Human Rights Act 1998

This policy was adopted at a meeting of

Clifton Street Pre-school

Held on

Jan 17 (date)

Date to be reviewed

Jan 18 (date)

Signed on behalf of the provider

Name of signatory

Role of signatory


Chairperson

Other useful Pre-school Learning Alliance publications

- Accident Record (2010)
- Accounts Record (2005)
- Safeguarding Children (2010)
- Recruiting and Managing Employees (2010)
- Financial Management (2010)
- Medication Record (2010)
- Daily Register and Outings Record (2012)
- Managing Risk (2009)
- Complaints Investigation Record (2012)