



OBSERVATIONS – THE WAY FORWARD

TAPESTRY: INFORMATION FOR PARENTS

Tapestry is an online E-learning journal to record the development of each child at Clifton Street Pre-school. This system allows us to work with parents and carers to share information and record the children's play and learning in and outside of the setting.

So what is Tapestry ?

Tapestry provides each child with their own e-learning journey held online. Parents and carers are given their own log-in using their email and password (which is pre-set by us but can be changed by you to make it more secure) All our key persons are given secure pin log-in numbers. Staff can then record and assess children linking to the EYFS curriculum, uploading photo or video media. Once saved and completed each observation is approved by the manager. An email is then automatically generated to parents/carers set up to that child's account and they are informed that an observation has been added so they can have a look and add any of their own comments to it.

Staff have access to Tapestry on tablets and a central laptop or computer so they can upload observations and photographs on a weekly basis. These will then be checked by the manager before being added to child's e-journal and parent being emailed.

If you cannot access the internet at home/work we will offer you the opportunity to log-in at Clifton Street, or alternatively we will print out the observations for you.

As parents/carers **you can choose who has access to your child's e-learning journal**. If you would like both parents added or you wish to add grandparents/aunts/uncles etc. to the account please complete the additional person box on the permission form and they can be set up. Only those people who you have given permission to have a login and password will be able to see your child's journal.

The website is very easy to navigate your way around. Currently there is an App available called 'TapestryMobile' or the website is <https://eylj.org/login/>. There is a user guide available. If you require any help to use Tapestry please ask your child's key person and they can show you.

Here is our STEP by STEP guide:

To login to your child's journal

- Go into the website <https://eylj.org/login/CliftonStreet>
- Put in your email and password
- Click on your child's journal and look through the observations.
- Add your own comments at the bottom of the observation.

If you have any questions or queries about Tapestry please email Sarah. Below is the Privacy Policy from The Foundation Stage Forum Ltd who run the online site.